

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office as necessary.

SUBJECT	REQUIREMENT	DEADLINE	ACTIONS AND LINKS	TICK WHEN COMPLETED
Pharmacy Quality Scheme	Pharmacy income	ACT NOW Declaration window closes 3 rd March 2023	Full details of PQS for 2022/23 have now been released. Key information can be found here: <ul style="list-style-type: none"> • Access full PQS details Local Action Plan Support	
Pharmacy Quality Scheme Declaration	Pharmacy Income	ACT NOW Declaration window closes 3 rd March 2023	The declaration window via MYS for the 2022/23 PQS opens at 9am on 6 February 2023 and closes on 11.59pm on 3 March 2023	
Mandatory Valproate Clinical Audit	Contractual Requirement	Complete by 31 st March 2023	PSNC and NHSE have agreed the 2022/23 national clinical audit will focus on valproate, with the aim of reducing the potential harm caused by taking valproate during pregnancy Find out more on the PSNC website	
CPCS Survey for supply of OTC medicines	ICB Support (optional)	Complete by 13 th March 2023	Looking at whether purchase of OTC medicines after a CPCS consultation is a barrier for some patients https://forms.office.com/e/TMCm7ZF5R1	
Top tips to claim for and reconcile SSP payments	Pharmacy Income	ACT NOW	PSNC understands that a large number SSP claims continue to be deemed invalid by the NHSBSA due to incorrect endorsements applied by PMR systems and/or pharmacy staff. For support: See more information here	
Contraception service specification published	Pharmacy Income / Advanced service	ACT NOW	The specification for the Pharmacy Contraception Service is now available to download from the NHS BSA website. The specification includes the training requirements for the service, which is expected to commence in early 2023, with the service's exact start date yet to be agreed. Read the Pharmacy Contraception Service spec	

Blood Pressure Checks Webinar	Pharmacy Income/ Advanced Service	ON DEMAND WATCH NOW	Thank you to those contractors who joined us on the Blood Pressure Check Advanced Service. If you weren't able to join, please find the link here . It will also be available to access on our website shortly along with supporting resources.	
Other Payment Deadlines	Pharmacy income	5 th of the month	For up-to-date information regarding deadlines for national service claims and other deadlines please access information here	
Local Services	Contractual requirement	5 th of the month	Please ensure you claim all your locally commissioned services by the 5th of each month.	
Calendar of national campaigns	Contractual requirement	Reminder	Please find here National campaigns, awards and awareness days to help you plan activities for the year.	
NHSmail changes: keeping your account active	Contractual requirement	Reminder	To increase the security of the NHSmail system, the NHSmail team will shortly be making changes to the system that will impact users. From 1st December 2022 , personal NHSmail accounts which are not used for 30 days will be marked inactive and inactive accounts which are not activated within the following 30 days will be deleted. More information here	
DoS PHARMACY HOURS	Contractual requirement	Reminder	Pharmacies must ensure there is a comprehensive and accurate profile for their pharmacy in the Directory of Services (DoS). Information contained in DoS at least once each quarter of the financial year. The financial quarters are: <ul style="list-style-type: none"> • 1st April to 30th June • 1st July to 30th September • 1st October to 31st December • 1st January to 31st March. 	
Pharmacy Profile Update	Contractual	Quarterly 31 st March 2023	Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 31 March 2023	

PharmOutcomes	Act now	Ongoing/Daily	<p>Check PharmOutcomes a minimum of three time a day for referrals for the following services:</p> <ul style="list-style-type: none"> • The Community Pharmacy Consultation Service (GP and 111 pathways) • The Discharge Medicines Service • The Hypertension Case Finding • The Smoking Cessation Service 	
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If you require additional support from the LPC, please contact any member of the LLR LPC team:

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