

Leicestershire and Rutland LPC Meeting

Agenda

Wednesday 11th January 2023

Virtual: Join Zoom Meeting

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| **Present:** | Rajshri Owen (RO)  Altaf Vaidya (AV)  Mohammed Bharuchi (MB)  Clare Kerr (CK)  Satyan Kotchea (SK)  Jane Lumb (JL)  Gareth McCauge (GM)  Ron Gregson (RG)  David Evans (DE)  Kehul Shah (KS)  Viral Patel (VP)  Vinay Mistry (VM)  Kate Blockley-Smith | **Apologies**  **Guests**  **Miral Joshi**  **Lindsey Fairbrother** |

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|  | Welcome  SK welcomed everyone to the meeting and thanked the committee for attending. AV was travelling home so SK was chair.  Apologies for Absence  None Applicable  Declarations of interest  Forms available for completion at every meeting which are to be circulated for review by individual members of the committee and amended if required. This practice will ensure that there is no opportunity for criticism in the future. Declarations of interest forms have been uploaded to the LPC website.  No objections were raised about  Minutes of Committee Meeting  The minutes of the above meeting had been circulated by email to committee, SK asked if there were any changes to be made minor changes made. SK asked for a proposer and seconder for the minutes – CK proposed, and RG seconded. The minutes, subject to the above, will be uploaded to the LPC website in due course.  Chairs Report  SK read AV’s report no comments raised.  Exec minutes – read out due to confidential information.  Chief Officer Report  Open House log in details have been updated. JL thank you for raising the issue and supporting.  Ways of working – final document submitted, RO to check that no comments are left.  9 Pharmacies in the contraception pilot in preparation for the service going live.  Power outage – guidance comments to RO by the end of the week.  Strategy face to face meeting 8th March after committee meeting venue to be booked.  GM hosted CPCS training and Blood pressure.  Smoking cessation – 89 signed up, 20 actually ready offer the service.  LLR contractors letter to – to signed by as many contractors as possible.  PCN Leads Update  To be decided 8th March 2023 at strategy meeting.  7 Vacancies – PCN funding to be looked at in the strategy.  Lindsay Fairbrother Update  C:\Users\admin\Dropbox\Leicestershire and Rutland LPC members folder\LPC Meetings 2022 onwards\January 2023\LF Update  Treasurer Report  Link to power point above.  Michael Lennox Update  Meera Joshi Update  C:\Users\admin\Dropbox\Leicestershire and Rutland LPC members folder\LPC Meetings 2022 onwards\January 2023\MJ Update  Service Delivery Facilitator  Treasurer’s Report  MO had shared all documents before the meeting.  Gave outline of accounts and cash flow.  MO open to change the way his reports are sent.  MO chasing accountant regarding PO address/registered Address.  Service Delivery Update  Any Questions regarding the report – none raised.  Gm encourages everyone to look at the CPCS training online link attached to report.  Referral guide GM has set up for receptionists, comments from the committee welcome.  Exec meeting confidential Update.  Discussion regarding confidential information.    Energy Outage Plans  Covered in earlier update.  Air Table Update  KBS gave an update on how the table worked and the positives of the software.  Link in agenda  Any Other Business  Date of next meeting March 8th face to face meeting.  DMU end of 1st year possible funding in pharmacies.  Close | SK  SK  SK  SK  RO          RO  LF  ML  MJ  MO  GM  SK  RO  KBS | |  |
|  | **Date of next meeting ……. (tbc) will be face to face (full day) and venue will be sourced and advised in due course**  Signed ……………………………………………………………. ( Chair)  Name ………………………………………………………………..  Date………………………………………………………………… |  |  | |