

Community Pharmacy Leicestershire and Rutland

Minutes Friday 9th June 2023 – **9:30 am start**

Leicester Business Centre

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| **Present:** | **Rajshri Owen** (RO) *Chief Officer*  **Altaf Vaidya** (AV) *Chair & Independent contractor*  **Mohammed Bharuchi** (MB) *Treasurer* & *Independent contractor*  **Satyan Kotecha** (SK) *Vice Chair* & *Independent contractor*  **Gareth McCauge** (GM) *Service Delivery Facilitator*  **Vinay Mistry** (VM) *Service Development Lead*  **Jane Lumb** (JL) *Independent contractor*  **Ron Gregson** (RG) *CCA*  **Kehul Shah** (KS) *CCA*  **Viral Patel** (VP) *CCA* | **Apologies**  Clare Kerr *CCA*  Hasmukh Vyas *Independent contractor*  David Evans *AiMp*  Kate Blockley-Smith (KBS) *Administrator*  **Guests**  **Nisha Badwal** (NB)  *(Sponsor) Eye Scope Healthcare Development Manager*  **Paul Gilbert** (PG)  *Community Pharmacy Clinical Lead ICB*  **Lindsey Fairbrother** (LF)  *Community Pharmacy England Regional Rep* |

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|  | **Welcome**  Vision, Mission & Values.  Apologies for absence as above  AV welcomed the committee and acknowledged that this would be the last meeting the committee would be meeting following on from the elections process.  Declarations of interest (non-declared)  Forms available for completion at every meeting which are to be circulated for review by individual members of the committee and amended if required. This practice will ensure that there is no opportunity for criticism in the future. Declarations of interest forms have been uploaded to the LPC website.  Minutes of Committee Meeting Wednesday 8th March 2023.  The minutes of the above meeting had been circulated by email to committee by KBS. AV asked if minutes were accurate and could be approved.  JL proposed and MB seconded for the minutes.  **Eye Scope**  NB presented the slides below to the committee focusing on prescribed and OTC medicines.    [How to use video - COMOD bottle.mp4](https://scope.showpad.com/share/z6exBv54mEE6agFtrjYOg/0)  [HYLO Drop Test - 2022.mp4](https://scope.showpad.com/share/z6exBv54mEE6agFtrjYOg/1)  **Chairs Report**  AV presented his report and slides.  AV provided a synopsis of current progress including:   * + Government's commitment to invest £645 million in pharmacy.   + LPC developed a Community Pharmacy Consultation Service (CPCS) toolkit, including a short YouTube video.   + Collaborated with LPC teams in the Midlands to address queries related to MDS.   + New office at the Leicester Business Centre   + New name and logo Community Pharmacy Leicestershire and Rutland   + Revamped social media strategy.   + Met with Taiwo MP, the chair of the All-Party Pharmacy Group (APPG)   SK added regarding the MDS discussion, the monthly Design IMODG group, has agreed to look at social care. SK emphasised contractors and CP are being pressured to dispense MDS but training of carers is needed.  RO explained she is speaking with Di Wells and a task and finish group has been set up to look at communication including emails.  MB informed the committee that this week alone he received 14 requests of MDS. He is struggling to plug the gap with resource, time, space. MB reinforced he has a waiting list of patients waiting to go on MDS.  RG there are 2 threads 1. Am I funded correctly 2. Is it right to supply MDS to patients. These are 2 separate issues.  PG added it is an issue the ICB is aware of. We need to be vigilant any formal ICB policy does not advertently add any further issues.  JL added 7 years RPS issued guidance around MDS but we are today in a very different place in terms of social care, so risks are huge. We need to have a grown-up conversation which sits outside the contract as its not funded.  RO reasonable adjustment does not mean MDS. RO has spoken to Gordon Hockey who has said new guidance is expected soon. RO confirmed she liked SK’s suggestion of a working group with PG to discuss MDS. PG confirmed he would feedback to ICB.  AV thanked the entire Administration team. There have been considerable efforts from Rajshri, Vinay, Gareth and Kate behind the scenes.  Chief Officer Report  Open House log in details have been updated. JL thank you for raising the issue and supporting.  Ways of working – final document submitted, RO to check that no comments are left.  9 Pharmacies in the contraception pilot in preparation for the service going live.  Power outage – guidance comments to RO by the end of the week.  Strategy face to face meeting 8th March after committee meeting venue to be booked.  GM hosted CPCS training and Blood pressure.  Smoking cessation – 89 signed up, 20 actually ready offer the survey.  LLR contractors letter to MP – to be signed by as many contractors as possible.  PCN Leads Update  To be decided 8th March 2023 at strategy meeting.  7 Vacancies – PCN funding to be looked at in the strategy.  Lindsay Fairbrother Update  C:\Users\admin\Dropbox\Leicestershire and Rutland LPC members folder\LPC Meetings 2022 onwards\January 2023\LF Update  Treasurer Report  Link to power point above.  Michael Lennox Update  Meera Joshi Update  C:\Users\admin\Dropbox\Leicestershire and Rutland LPC members folder\LPC Meetings 2022 onwards\January 2023\MJ Update  Service Delivery Facilitator  Treasurer’s Report  MO had shared all documents before the meeting.  Gave outline of accounts and cash flow.  MO open to change the way his reports are sent.  MO chasing accountant regarding PO address/registered Address.  Service Delivery Update  Any Questions regarding the report – none raised.  Gm encourages everyone to look at the CPCS training online link attached to report.  Referral guide GM has set up for receptionists, comments from the committee welcome.  Exec meeting confidential Update.  Discussion regarding confidential information.    Energy Outage Plans  Covered in earlier update.  Air Table Update  KBS gave an update on how the table worked and the positives of the software.  Link in agenda  Any Other Business  Date of next meeting March 8th face to face meeting.  DMU end of 1st year possible funding in pharmacies.  Close | AV  AV  NB  AV        SK  RO  MB  RG  PG  JL  RO  GM  SK  RO  KBS | |  |
|  | **Date of next meeting ……. (tbc) will be face to face (full day) and venue will be sourced and advised in due course**  Signed ……………………………………………………………. ( Chair)  Name ………………………………………………………………..  Date………………………………………………………………… |  |  | |