

Community Pharmacy Leicestershire and Rutland AGM 2023

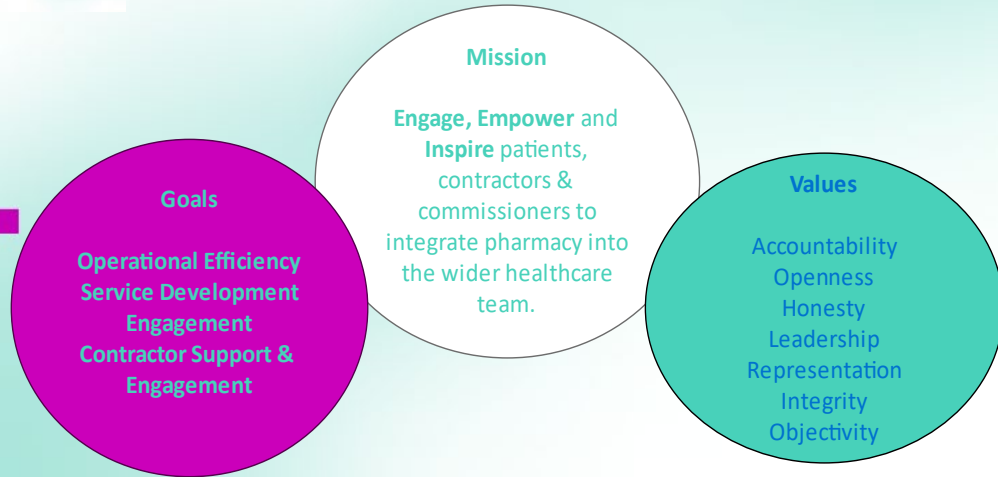
The voice of community pharmacy



Our Vision

**Advancing Community Pharmacy
through Innovation, Representation &
Leadership**

The voice
of community
pharmacy



Chair's Report

Community Pharmacy Leicestershire & Rutland

I am delighted to share with you the Chairman Report for Committee Pharmacy Leicestershire & Rutland. I would like to begin by expressing my gratitude to our office team for their unwavering support and dedication to our committee and contractors in Leicestershire and Rutland.

Our team, comprising Rajshri (Chief Officer), Vinay, Gareth (Contractor Service and Engagement Members), and Kate (Administrator), has worked tirelessly to ensure our contractors are represented both locally and nationally with our stakeholders.

We successfully held elections this year, and I am pleased to announce that our new committee has taken office since 1st July 2023. The past year has been challenging for contractors, with no increase in funding, rising price concessions, stock procurement issues, and increased locum and staff rates. The sustainability of pharmacy has been questioned, with many contractors operating at decreased profits amid high inflation, increased interest rates, and rising utility bills.

The sell-off and closure of multiple owned pharmacies have impacted contractors in their vicinity, particularly with the closure of Sainsbury pharmacies. Our team has continued to support contractors through training events, on-site support, regular newsletters, deadline trackers, and by raising concerns to National Pharmacy bodies and government ministers. We have also worked hard on promoting GPCPCS and created a resource pack to help increase uptake of the service.

This year, we rebranded from Leicester, Leicestershire & Rutland LPC to Community Pharmacy Leicestershire & Rutland. This change aligns with the PSNC's transition to Community Pharmacy England. Our new logo and website redesign have made it more interactive, allowing contractors to report issues directly to our team. We encourage contractors to utilize the resources available on our website.



Please continue sharing your thoughts with our team. Our committee members' details are available on the website, and we are here to support you. We will hold open house events for contractors to engage in discussions on key topics that need addressing.

This year's AGM will be a hybrid event, and we hope many contractors will join us either in person or virtually. Your feedback is crucial for our continuous improvement.

On a personal note, this will be my last Chairman Report as I will be handing over this position to a newly elected chair from our committee. It has been an immense pleasure to serve you all for the past four years. While pushing for change has not always been easy, I am confident that the new chair will continue to push our strategy and help lead our committee to serve our contractors.

The road ahead for community pharmacy will undoubtedly be challenging, but we remain optimistic that the recently announced £645 million from the government to fund a national Pharmacy First scheme.

Community pharmacies have faced numerous obstacles in the past and present, yet they have consistently adapted and continued to support our patients. We trust that Community Pharmacy England will effectively utilise the additional funding they receive from LPCs to improve funding negotiations for our contractors as per the Wright review recommendations.

We look forward to witnessing the positive impact of these investments on community pharmacy, and we remain hopeful for a brighter future in the industry.

Treasurers Report

Accompanying Notes to the audited accounts 2022/2023

Members of the committee are required to attend the LPC meetings regularly as well as attend meetings on behalf of the LPC and contractors. Operating under Nolan Principles, the LPC consider that members carrying out duties on behalf of pharmacy contractors should not be out of pocket. The LPC operates within a robust Accountability and Governance Framework that is regularly monitored. All members abide by our expenses policy which is routinely reviewed and updated by the LPCs finance and governance committee.

The LPC administrative and contractor support costs for the year under review totalled £208,189 compared to £164,887 in 2021/2022 – a increased spend of £43,302 over the previous financial year.

The increase in spend was largely from the CPCS funding received and was spent toward developing and supporting contractors in the delivery of GP-CPCS and Hypertension services. Of the additional £43,302 spent, a total of £34,000 was from NHS funding and not contractor levies.

The PSNC recommendation of keeping 50% of LPC expenditure as a buffer is always adhered to. Due to the effective and careful spending made by the committee.

Income derived from levies paid by contractors to the LPC was £180,000. This was a total of 12 monthly levies.

We also have an additional £159,019 held in a separate bank account for the specific training of contractors to be allocated over the next financial year. During this financial year, as mentioned



earlier, it was used to support the training and delivery of services including GP-CPCS and Hypertension.

Over 2022/2023 the cost of running the Leicestershire and Rutland LPC was £114,325. This excludes the total sum of monies paid to the PSNC (£59,864) and the GP-CPCS funding spend (£34,000). The opening balance of the operating account as at 31/03/22 was £110,932 and the closing as at 31/03/23 was £115,353.

The accounts for this financial year have been formulated in line with guidance from the PSNC, published in 2021.

The LPC has adhered to new ways of working and is in a healthy financial position as a result. We are constantly looking for ways to re-invest LPC money into training and support that benefits local contractors.

The accounts have been reconciled by myself as treasurer and (as per our governance) are also audited by an independent accountant Watergates Ltd.

In line with LPC and PSNC governance the accounts have been available for contractors to view 30 days prior to the AGM and will now be formally signed off following a vote to close the years accounts by the contractor's present at the AGM.

As ever the committee operates with total transparency and the treasurer will try to address any questions raised by contractors within a reasonable time frame. A full set of accounts can be viewed on request.

My thanks go to the Chief Officer, Chair, exec officers and committee members for their ongoing support and governance of the finances of the LPC and I also wish to thank the Pharmacy contractors who fund the LPC and make our work possible.

Mohammed Bharuchi

Treasurer.

Treasurer's report Leicestershire and Rutland LPC 2022/2023.
Treasurer – Mohammed Bharuchi

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Mohammed Bharuchi

Treasurer.

Annual General Meeting of Contractors

Email and Postal Voting Form – Financial Statements

Under the provisions of the LPC constitution contractors unable to attend the annual general meeting may vote by email or post. To do so please complete this form ensuring that it reaches the returning officer by 12pm 28th September 2023.

Email and postal votes received by that time will be added to the votes cast at the annual general meeting.

Casting your vote: Please tick one option only

To help you make your choice, see [Annual General Meeting 2023 – Community Pharmacy Leicestershire and Rutland](#)

I approve the 2022/23 financial statements	
I do not approve the 2022/23 financial statements	
I plan to attend the annual general meeting to discuss 2022/23 statement of accounts and to cast my vote in person/online	

About your vote

One vote will be permitted per pharmacy premises (i.e. one vote per NHS ODS code) in the LPC area.

Contractor name	
Trading as name	
Number of premises and ODS code(s)	
Address and postcode	

✉ admin@leics-lpc.co.uk

☎ 07377 36669

📍 Leicester Business Centre, 111 Ross Walk Leicester LE4 5FT

🌐 Leicestershire-rutland.communitypharmacy.org

Declaration

I confirm that I am the pharmacy owner, or authorised on their behalf to complete this form.

Signed	
Print name	
Position	
Date	
Contact information	

Returning your voting form

This form should be returned by 12pm 28th September 2023 You will only be able to cast your vote at the annual general meeting after this time.

Email to admin@leics-lpc.co.uk

Or Post to
Kate Blockley-Smith

c/o Community Pharmacy Leicestershire & Rutland

Leicester Business Centre

111 Ross Walk

LEICESTER, LE4 5FT

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023
FOR
LEICESTERSHIRE & RUTLAND LPC

LEICESTERSHIRE & RUTLAND LPC
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

	Page
Committee Information	1
Report of the Committee Members	2
Statement of Committee Members' Responsibilities	3
Independent Accountants' Review Report	4
Income and Expenditure Account	5
Statement of Financial Position	6
Notes to the Financial Statements	7
Detailed Income and Expenditure Account	9

LEICESTERSHIRE & RUTLAND LPC
COMMITTEE INFORMATION
FOR THE YEAR ENDED 31ST MARCH 2023

ACCOUNTANTS:

Watergates Ltd
109 Coleman Road
Leicester
LE5 4LE

LEICESTERSHIRE & RUTLAND LPC
REPORT OF THE COMMITTEE MEMBERS
FOR THE YEAR ENDED 31ST MARCH 2023

Principal Activities

Leicestershire & Rutland LPC is a Local Pharmaceutical Committee ("LPC") acting in the role of a local NHS representative organisations.

Our goal is to reinforce the importance and value provided by our profession, representing contractors in local and national consultations to NHS England, Health and Wellbeing Boards and PSNC. We are here to support, provide resources and guidance to our pharmacy contractors, support locally enhanced and commissioned services promoting our local pharmacies; with the aim to deliver quality healthcare and improved outcomes to our patients.

The Committee

Leicestershire & Rutland LPC is an association whose functions and procedures are set out in our Constitution.

During the year ended 31 March 2023 Leicestershire & Rutland LPC had 10 members on its main committee as follows:

- 5 members from independent pharmacy
- 4 members from CCA
- 1 member from AIMp

A non-executive chair.

Full details of these members can be found on Leicestershire & Rutland LPC website <https://leicestershire-rutland.communitypharmacy.org.uk>

All members have continued to adhere to corporate governance principles adopted by the Committee and the code of conduct.

ON BEHALF OF THE BOARD:

.....
Chair of the Committee

Date:

LEICESTERSHIRE & RUTLAND LPC

**STATEMENT OF COMMITTEE MEMBERS' RESPONSIBILITIES
FOR THE YEAR ENDED 31ST MARCH 2023**

The committee members are responsible for preparing the Report of the Committee Members and the financial statements in accordance with applicable law and regulations.

The committee members are required to prepare financial statements for each financial year. The committee members have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The committee members must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the LPC and of the surplus or deficit of the committee for that period.

In preparing these financial statements, the committee members are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgments and accounting estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the committee will continue in operation.

The committee members are responsible for keeping adequate accounting records that are sufficient to show and explain the committee's transactions and disclose with reasonable accuracy at any time the financial position of the committee. They are also responsible for safeguarding the assets of the committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The committee members are responsible for the maintenance and integrity of the financial information included on the committee website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The committee members confirm that so far as they are aware, there is no relevant audit information of which the committee's auditors are unaware. They have taken all the steps that they ought to have taken as committee members in order to make themselves aware of any relevant audit information and to establish that the committee's auditors are aware of that information.

**INDEPENDENT ACCOUNTANTS' REVIEW REPORT TO THE DIRECTOR OF
LEICESTERSHIRE & RUTLAND LPC**

We have reviewed the financial statements of Leicestershire & Rutland LPC for the year ended 31st March 2023, which comprise the Income and Expenditure Account, Balance Sheet and the related notes 1 to 5. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

This report is made solely to the committee's members, as a body, in accordance with the terms of our engagement letter dated 4th July 2022. Our review has been undertaken so that we might state to the those committee's members those matters that we have agreed with in our engagement letter and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the committee and the Committee's members for our work, for this report or the conclusions we have formed.

Committee members' responsibility for the financial statements

As explained more fully in the Responsibilities Statement set out on page four, the committee member's are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Accountants' responsibility

Our responsibility is to express a conclusion based on our review of the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), 'Engagements to review historical financial statements'. ISRE 2400 also requires us to comply with the ACCA Code of Ethics.

Scope of the assurance review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed additional procedures to those required under a compilation engagement. These primarily consist of making enquiries of management and others within the entity, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK and Ireland). Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the committee's affairs as at 31st March 2023 and of its surplus for the year then ended; and
- in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Watergates Ltd
109 Coleman Road
Leicester
LE5 4LE

Date:

LEICESTERSHIRE & RUTLAND LPC
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2023

	31/3/23	31/3/22
	£	£
TURNOVER	204,500	180,500
Administrative expenses	<u>(208,189)</u>	<u>(164,887)</u>
	(3,689)	15,613
Other operating income	<u>4,650</u>	<u>-</u>
	961	15,613
Interest receivable and similar income	<u>-</u>	<u>1</u>
SURPLUS BEFORE TAXATION	961	15,614
Tax on surplus	<u>-</u>	<u>-</u>
SURPLUS FOR THE FINANCIAL YEAR	<u>961</u>	<u>15,614</u>

The notes on pages 7 to 8 form part of these financial statements

LEICESTERSHIRE & RUTLAND LPC

STATEMENT OF FINANCIAL POSITION
31ST MARCH 2023

	Notes	31/3/23 £	31/3/22 £
FIXED ASSETS			
Tangible assets	3	809	521
CURRENT ASSETS			
Debtors	4	15,995	15,359
Cash at bank		<u>290,166</u>	<u>218,573</u>
		306,161	233,932
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	5	<u>(168,444)</u>	<u>(96,888)</u>
NET CURRENT ASSETS		<u>137,717</u>	<u>137,044</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>138,526</u>	<u>137,565</u>
RESERVES			
Income and expenditure account		<u>138,526</u>	<u>137,565</u>
MEMBERS' FUNDS		<u>138,526</u>	<u>137,565</u>

The financial statements were approved by the committee members and authorised for issue on and were signed by:

.....
Chair of the Committee

.....
LPC Treasurer

The notes on pages 7 to 8 form part of these financial statements

LEICESTERSHIRE & RUTLAND LPC
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

With the exception of some disclosures, the financial statements have been prepared in compliance with FRS 102 Section 1A and under the historical cost convention. The financial statements are prepared in sterling, which is the functional currency and monetary amounts in these accounts are rounded to the nearest £. The financial statements present information about the committee as a single entity. The following principal accounting policies have been applied:

JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The preparation of the financial statements requires management to make judgements, estimates and assumptions that effect the amount reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

GOING CONCERN

The committee members consider that there are no material uncertainties about the committee's ability to continue as a going concern. In forming their opinion, the committee members have considered a period of one year from the date of signing the financial statements.

INCOME AND EXPENDITURE

Both income and expenditure are accounted for on the accruals basis. The primary source of income shown in the financial statements consists of levies from NHSBA Contractors in respect of that period.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Office equipment - 20% on cost

TAXATION

Any surplus arising from the activities of the Leicestershire & Rutland LPC on its non-mutual activities is subject to corporation at 19%.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The committee operates a defined contribution pension scheme. Contributions payable to the committee's pension scheme are charged to profit or loss in the period to which they relate.

DEBTORS AND CREDITORS

Basic financial assets and liabilities, including trade debtors, other debtors and other creditors, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Such assets and liabilities are subsequently carried at amortised cost using the effective interest method, less any impairment.

FINANCIAL INSTRUMENTS

The committee only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like other debtors and creditors. Financial assets and liabilities are recognised when the committee becomes a party to the contractual provisions of the instruments.

2. EMPLOYEES

The average number of employees during the year was 5 (2022 - 4).

LEICESTERSHIRE & RUTLAND LPC
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2023

3. TANGIBLE FIXED ASSETS

**Office
equipment
£**

COST

At 1st April 2022

650

Additions

521

At 31st March 2023

1,171

DEPRECIATION

At 1st April 2022

129

Charge for year

233

At 31st March 2023

362

NET BOOK VALUE

At 31st March 2023

809

At 31st March 2022

521

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31/3/23

31/3/22

£

£

Other debtors

15,995

15,359

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

31/3/23

31/3/22

£

£

Taxation and social security

975

798

Other creditors

167,469

96,090

168,444

96,888

LEICESTERSHIRE & RUTLAND LPC
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2023

	31/3/23		31/3/22	
	£	£	£	£
Turnover				
Statutory levy	180,000		180,500	
Deferred Gov grant b/f	92,882		-	
Deferred Gov grant c/f	(160,881)		(92,882)	
Government grants received	<u>92,499</u>		<u>92,882</u>	
		204,500		180,500
 Other income				
Other operating income	4,650		-	
Deposit account interest	<u>-</u>		<u>1</u>	
		<u>4,650</u>		<u>1</u>
		209,150		180,501
 Expenditure				
Rent	3,150		2,450	
Cleaning	4		-	
Wages and salaries	76,023		66,573	
Social security	1,771		1,340	
Staff pension contribution	1,955		1,435	
Mobile, internet & computer	1,052		824	
Advertising, promotions, stationery	525		2,301	
Locum expenses	10,287		3,585	
Insurance	280		253	
PSNC Levy	59,864		61,561	
Pharmaceutical & secretarial expenses	28,678		18,015	
Sundry expenses	51		-	
Accountancy	4,400		3,200	
Subscriptions	2,923		1,281	
Legal and professional fees	16,662		1,633	
Depreciation of tangible fixed assets				
Office equipment	233		129	
Bank charges	<u>331</u>		<u>307</u>	
		<u>208,189</u>		<u>164,887</u>
 NET SURPLUS		<u>961</u>		<u>15,614</u>

This page does not form part of the statutory financial statements

Chief Officer Report

The voice of community pharmacy

It gives me great pleasure to present my third Annual Report as Chief Officer for Community Pharmacy Leicestershire and Rutland. Once again, I can honestly say it has been a year of turbulence and uncertainty.

The economic aftermath and damage caused by the Covid-19 pandemic is still very much being felt by us all including the community pharmacy sector.

Last year, I spoke of leakage of the community pharmacy workforce in to PCN and GP roles, spiralling out of control drug costs, complicated price concession procedures, immense workload pressures and uncertain future funding plans. This year, I must honestly say it's a very similar picture. Rising inflation, surprise closures of multiples, increasing interest rates, stresses (and in some places broken) in supply chains, continued workforce shortages, and changes in patient behaviour are just some more of the challenges pharmacies are currently facing.

Yet despite all the challenges, you, our LLR contractors and pharmacy teams, have achieved some amazing results and milestones. I want to take this opportunity to thank all our pharmacists and pharmacy teams who have worked relentlessly over the last 12 months to ensure that patients across the region and beyond received the care and services they need.

We are proud to have been one of the few LPCs in England, to meet all Wright Review recommendations prior to the contractor vote, as highlighted in our February 2023 Special General Meeting to discuss TAPR and introduce the new constitution.

Following the Wright Review contractor vote and subsequent TAPR workstreams, Community Pharmacy Leicestershire and Rutland has also undergone immense changes. This included launching our new name and branding through our new logo. We remain committed to working



with our stakeholders, including CPE and NHSE and this is also conveyed through our aligned new branding.

On a personal note, I would like to thank Altaf, Kate, Vinay and Gareth for their dedication, support, and hard work throughout the year. And finally, I would like to thank the committee members that departed in July 2023 and extend a warm welcome to the new committee members who joined us.

Community Pharmacy Leicestershire and Rutland will continue to play an important role in supporting our regional and national community pharmacy family and its stakeholders. I would urge you, pharmacy contractors, to continue to contribute and feedback to us through the many communication channels we have developed.

Together we are the voice of community pharmacy.

Rajshri Owen

Chief Officer

Building capacity to unleash performance

Over the last 12 months we have introduced several new initiatives to support contractors and pharmacy teams in their day-to-day operational working. Community Pharmacy Leicestershire and Rutland understands how important it is that every community pharmacy achieve ROI and profitability.

Since January 2023 we have received over 45 contractor applications to amend supplementary hours. This is alarming and reflects the current sector situation. We need all arms of primary care to understand the ramifications that this along with the many pressures facing us is likely to have on patient access and services.

As a committee we have strategically focused on closer working with regional and national stakeholders including Community Pharmacy England (CPE), Integrated Care Board (ICB) and NHSE.

We strive to give our contractors timely information, support and resources to deliver professional and clinical services. We are also on a mission to make positive changes in our 6 strategic pillars:

1. Contractor Support
2. Stakeholder collaboration
3. Engagement, Communication and Influencing
4. Service development
5. Financial resources
6. Governance

The team and I have worked hard to advance in all 6 areas over the last twelve months. Please find details of how we have progressed in each in pillar.

Contractor Support

Over the last twelve months as Chief Officer, I have written to CPE on matters affecting LLR contractors.

In Nov 2022 Altaf and I wrote a joint letter to Janet Morisson, CEO, CPE, highlighting the inconsistencies within the medicines supply chain and wholesaler supply chain problems. This was after a few contractors informed us about missing deliveries and missing medicines. This resulted in additional resource required to chase missing credit notes and procurement of medicines.

In June 2023, I wrote to Janet, again, on behalf of all 224 Community Pharmacies within Leicestershire and Rutland to highlight serious concerns regarding price concessions and soaring procurement prices for many medicines. Some of you reported to experience outrageous procurement pricing hike strategies employed by wholesalers whilst Drug Tariff pricing remains unchanged. An example of the worsening situation I highlighted was that of procurement price Atorvastatin 28 tablets versus the Drug tariff price.

We will continue to support all our contractors and pharmacy teams. Your intelligence is valuable and much needed.

Since the summer of 2022, progress was made on many of the changes at both local and national level as part of TAPR. With the introduction of our new LPC constitution, as voted in by you, we changed our name immediately.

Following this we launched our new website, launching with it many tools to support contractors. Here is a list of all the new items we have launched to support contractors and their pharmacy teams and ensure they remain in the know about what we do:

- [Report an issue - Report an issue - Community Pharmacy Leicestershire and Rutland](#) Allows contractors to report issues easily using the web form



- **Contact the Chief Officer** [-Contact the Chief Officer – Community Pharmacy Leicestershire and Rutland](#) – Allows contractors to book a 1-2-1 private 15 min meeting with the CO to discuss and highlight sector specific issues.
- **Contractor Open house surgery** – 3rd Weds of every month [Contractors Open House Surgery – Community Pharmacy Leicestershire and Rutland](#)
- **News updates** [News Updates – Community Pharmacy Leicestershire and Rutland](#)- Includes Deadline Tracker / Newsletters current and old
- **Regional correspondence** [Regional Correspondence – Community Pharmacy Leicestershire and Rutland](#)
- **More info about the committee** [Meet the Team – Community Pharmacy Leicestershire and Rutland](#) and [LPC Committee – Community Pharmacy Leicestershire and Rutland](#)



Stakeholder Collaboration

As Chief Officer I have attended weekly and month meetings with colleagues across the ICS, ICB, NHS teams and other Chief Officers from across the Midlands.

This year along with colleagues from across the ICS, including Claire Ellwood (ICB and UHL Chief Pharmacist) we held a workforce summit which allowed pharmacy professionals across the system to meet discuss the issues and focus on develop viable workaround solutions e.g., Develop shared roles that cross multiple sectors and exploring to develop a skill passport across LLR. This was the first of its kind as it brought pharmacy professionals together from across primary and secondary care.

Our close working with ICB has enhanced through the appointment of Community Pharmacy Clinical Lead, Paul Gilbert. Paul has already supported contractors through CPCS and other advanced services. He continues to have an open-door policy and joins the monthly open house surgery, to learn what is important to you and how he can support.

We have also established an East Midlands Chair and Chief Officer group allowing us to connect regionally and share resources with neighbouring LPCs. We collectively denounced the NHSE email that was sent to all contractors earlier this year in relation to MDS. We raised a significant point of consternation and concern regionally and requested a follow-up contractor email to contractors from NHSE.

We remain to work closely with our regional and national stakeholders.



Engagement, Communication and Influencing

This year we have introduced more communication platforms than ever before, with the aim to ensure that contractors can easily communicate with us and vice versa.

We are now live on several social media platforms:

A. Facebook

[Leicestershire & Rutland Community Pharmacy | Leicester | Facebook](#)

B. Instagram

[Community Pharmacy Leicestershire & Rutland \(@communitypharmaciyllr\) | Instagram](#)

C. LinkedIn

<https://www.linkedin.com/in/community-pharmacy-leicestershire-and-rutland-577723276>

Our WhatsApp community has grown by 25% this year and we will continue to embrace social media in the year ahead.

Our influencing at Westminster strategy has also been amplified. In May 2023 we met with Taiwo Owatemi, MP and Chair of the APPG. We used this meeting as an opportunity to highlight LLR and sector specific matters including the CPE, workforce survey results including

- 96% of pharmacy owners said that they are facing significantly higher costs than last year; up from 80% who felt this way in the 2022 pressures survey. These cost increases came from unreimbursed medicines costs, wage increases, and rising utility bills.
- The community pharmacy sector has experienced a 30% funding decrease in real terms since 2015.
- Pharmacies are also not paid specifically for the advice and support that they give to patients on an everyday, walk-in basis.
- £645 million injection is welcome, but it isn't enough. We need to know when and how this will be deployed.



We also supported CPE to facilitate MP briefings both at Westminster and via online. We will continue to engage with local MPs to highlight the issues impacting the sector.

As a committee we continue to focus our efforts on ensuring contractors receive timely education and training events. We have a pipeline of activity planned and they can also be viewed on our website.

The collage features four distinct promotional posters:

- Top Left (Blue background):** "COMMUNITY PHARMACY OPEN HOUSE SURGERY". Text includes "TELL US WHATS IMPORTANT TO YOU", "3RD WEDNESDAY OF EACH MONTH 8PM", and Zoom meeting details: "Join Zoom Meeting https://us06web.zoom.us/j/83265838154?pwd=NlFTbUJXYVYyaHUwMGJRUFazZGISdz09 Meeting ID: 832 6583 8154 Passcode: 025883".
- Top Right (Blue background):** "18th October 2023 8pm". Text includes "An evening with GPhC Inspector RICHARD CHAPMAN", "What happens during an inspection? Is your TEAM ready?", and Zoom meeting details: "Join Zoom Meeting https://us06web.zoom.us/j/870944214".
- Bottom Left (Purple background):** "Community Pharmacy Controlled Drugs webinar with CD Accountable Officer". Text includes "Tuesday 26th September 8-9pm", "Open to all LLR Pharmacists and Pharmacy Teams", and Zoom meeting details: "Zoom https://us06web.zoom.us/j/88471746476?pwd=RnFDay9TY21Cdnk3TmhFVW1YdHlHHz09 Meeting ID: 884 7174 6476 Passcode: 288455".
- Bottom Right (Purple background):** "Discharge Medicines Service". Text includes "Training event (F2f)", "11th October AT 7PM", "Glenfield Hospital Clinical Education Centre LE3 9QP", "OPEN TO ALL COMMUNITY & HOSPITAL PHARMACISTS", and "JOINT EVENT TO BRING COMMUNITY & HOSPITAL PHARMACY TOGETHER".

Service Development

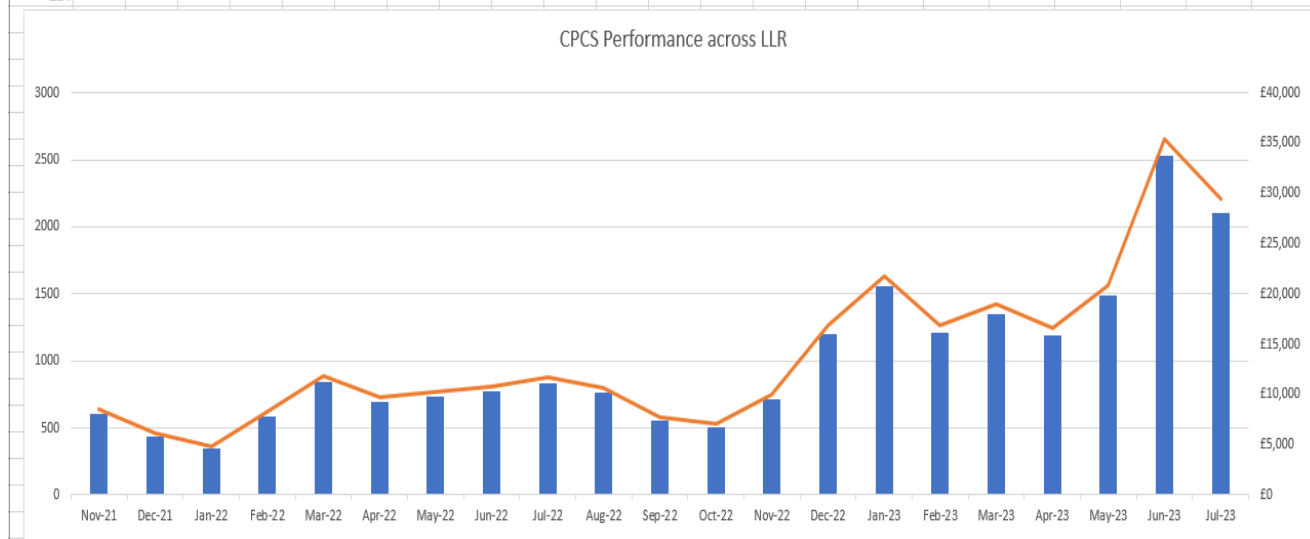
This year we have developed more resources to support contractors and pharmacy teams to deliver services.

Last year we pushed for a LLR specific CPCS forum with ICB colleagues and finally this was established. In May 2023 we finally saw the launch of PharmRefer to support referral too.

The CPCS Toolkit also landed in May 2023 and a hard copy was distributed to every pharmacy within the region. It included not only resources to support pharmacy teams but also resources to support GP Practices. [The resources are now available to access via our website.](#)

Today the LLR LPC area is the highest CPCS performer in the Midlands region.

Month	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Totals
Volume	609	437	348	588	845	690	734	770	832	759	554	505	716	1201	1557	1208	1352	1187	1484	2525	2107	8387
Income	£8,526	£6,118	£4,872	£8,232	£11,830	£9,660	£10,276	£10,780	£11,648	£10,626	£7,756	£7,070	£10,024	£16,814	£21,798	£16,912	£18,928	£16,618	£20,776	£35,350	£29,498	£294,112
Practices												45	46	56	41	41	43	48	57	80	69	
£14																						



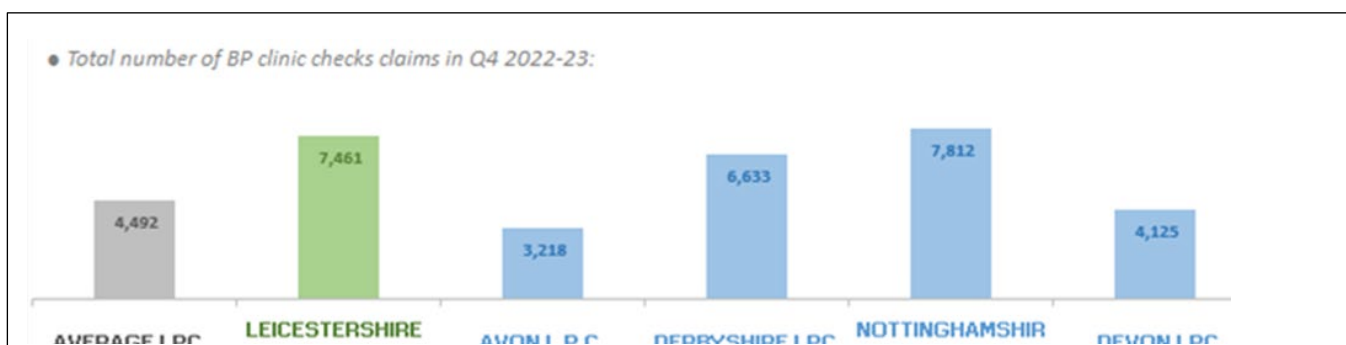
Blood Pressure Checks (with focus on ABPMs)

Local BP case-finding services are doing well in Leicestershire following a well-attended virtual training session in December 2022. It aimed to get more pharmacists involved by demystifying the service. This is because first impressions of the NICE Guideline, “Hypertension in Adults – Diagnosis and Management” had led many to presume it is more clinical than it really is. So, many ‘parked’ the service and didn’t return to it.

Our very considered training session explained what the service did *NOT* involve! Training then focussed on the practical measurement of BP metrics with operational advice on how best to integrate the service into the routine running of a pharmacy. The table of results for Q4 2022/23)

NATIONAL AVERAGE	41%
LEICESTERSHIRE LPC	53%
AVON L P C	35%
DERBYSHIRE LPC	59%
NOTTINGHAMSHIRE LPC	51%
DEVON LPC	38%

Also, the LLR LPC area was the second highest performer in England by volume.



Discharge Medicines Service (DMS)

Many of you, our contractors, have informed us that you are not seeing many referrals for this Essential Service, some none.

UHL has already achieved its target volume for Trust compliance which have been very thinly across the many contractors in LLR. We have been working with the UHL pharmacy lead for implementing DMS across the Trust and Gareth has a presentation slot at an induction event for new and newly qualified UHL pharmacists. Also, there is a plan for a joint training event for



hospital & community pharmacists on 11th Oct Training Event 7pm –Glenfield Hospital Clinical Education Centre

A key problem is the lack of management information, which has been resolved in other hospital trusts where DMS referrals can be tracked to their destination pharmacies and their status (accepted, Stage 1,2 or complete) can be used to identify where LPC support can be targeted. New web pages are in development.

Extended Care

Considerable thought and preparatory work has gone into planning to increase contractor engagement with this PGD–orientated service. This is an NHS Midlands Regional pilot and its achievements has been central to the NHS/Governments decision to announce the Common Conditions Service.

There is actually more training and accreditation associated with Extended Care than with most other pharmacy services so the issue is to encourage pharmacists to find the time and effort to meet the service criteria. The pilot has been with us for a few years and there are currently 86 contractors out of 226 signed up to Tier 1. (UTI + ABC) It also now appears that many pharmacists are keen to be supported as they are now recognising the direction of travel of NHS commissioned services.

Hence Extended Care Objective – to increase level of T1 engagement by 50%.

Outline Plan – Each service Tier involves a substantial amount of work, equivalent to getting ready to provide the EHC service, so a Tier 1 training event is being planned for 23rd October, plus associated website resources. Support for T2 & T3 will follow.

Financial resources

We have attached the Treasurer reports so all contractors can assess the finances.

Last year we secured additional funding to support in the roll out of CPCS, DMS and Extended Care. This funding has been deployed into areas and workstreams as described above.

Over the course of the next twelve months, we will continue to identify external funding sources other than the levy to aid in the advancement of the strategic plan.

At present as a committee, we have endeavoured to work efficiently and have therefore adopted bimonthly meetings. Since January 2023 all committee meetings have been sponsored. This year's AGM is fully sponsored and so was last years. *We sincerely thank all our sponsors for their support.*

Governance

Community Pharmacy Leicestershire and Rutland is committed to operating effectively and efficiently in line with our constitution.

Since the appointment of the newly elected committee in July 2023, we have established a new executive and sub-committees. We are now working on ensuring robust budgeting and sustainable financial support for each of our activities and will review quarterly.

Executive Committee	Contracts Committee	Governance Committee	HR Committee	Finance Committee
Viral Patel Chair	Rahul Patel	Kish Kotecha	Shoaib Haji	Altaf Vaiya Treasurer
Altaf Vaiya Treasurer	Nadya Jethwa	Ron Gregson	Shezad Alimahomed	Kish Kotecha
Satyan Kotecha Vice Chair	Shoaib Haji		Ron Gregson	Nayen Chauhan

Glossary

APPG	All Party-Pharmacy Group
CPE	Community Pharmacy England
ICB	Integrated Care Board
ICS	Integrated Care System
NHSE	NHS England
ROI	Return on Investment
TAPR	<u>Transforming Pharmacy Representation (TAPR) Programme</u>