

## Committee Meeting – 1<sup>st</sup> September 2023 9am Leicester Business Centre

### Attendees:

<p><b>Present:</b></p> <p>Rajshri Owen (RO) Chief Officer          Altaf Vaidya (AV) Chair &amp; Independent contractor          Mohammed Bharuchi (MB) Treasurer &amp; Independent contractor          Satyan Kotecha (SK) Vice Chair &amp; Independent contractor          Kate Blockley-Smith (KBS) Administrator          Gareth McCaughy (GM) Service Delivery Facilitator          Vinay Mistry (VM) Service Development Lead          Ron Gregson (RG) CCA          Viral Patel (VP) CCA          Nayen Chauhan (NC) Independent Contractor          Shoaib Haji (SH) Independent Contractor          Kishan Kotecha (KK) Independent Contractor          Shezad Alimahomed (SA) CCA          Nadya Jethwa (NJ) Independent Contractor          Rahul Patel (RP) AiM representative</p>	<p><b>Apologies:</b></p> <p><b>None</b></p> <p><b>Guests</b></p> <p>Paul Gilbert (PG)          Community Pharmacy Clinical Lead ICB</p> <p>Shaheena Chowdhury (SC)          Sanofi</p> <p>Dr Debra Ainge (DA) iEthico</p> <p>James Wood (JW) Community Pharmacy England</p> <p>Meera Joshi (MJ) CPPE Regional Tutor</p>
--	---

### Welcome:

AV welcomed everyone to the first meeting with the newly appointed committee . The committee was made aware the meeting was being recorded.

Vision, Mission and values – discussed in strategy.

Declaration of Interests (Dols) was circulated– Everyone signed the sign in sheet attached

stating no changes to DOI.



Sign in 1.9.23.docx

## Sanofi Presentation:

Please see the email and price list from Sanofi. RO we are still waiting for Claires' email.

Q&A with Sanofi – Trade contracts discount available 30/9/2023. Sale or return for 10% available free return. The Sanofi price is the same for all contractors and GP practices and is issued on a first come first served basis.



RE\_Sanofi - LPC  
meeting Follow up.ms

## Minutes:

The previous 9/6/2023 minutes were approved by MB and VP seconded the minutes with no changes or questions raised.

## Service Delivery Report:

GM gave his report. CPCS Increase since May launch, LLR highest performer in the midlands with referrals. RO asked if any information that parallels the referral with claims. This will be available pharma referrals. PG,RO & GM to pick this up at the next CPCS steering group.

Pharm refer videos are available on the website to help with understanding how the system works. [Surgery Support Resources – Community Pharmacy Leicestershire and Rutland](#)



Gareth Service  
facilitator Sept 2023 F

## iEthico Dr Debra Ainge:

<https://youtu.be/DvhN67gkk0> It was agreed by the committee that iEthico should be at the AGM to explain the product. RO to collect email addresses of those interested and send to DA. RO will also send a flyer for the AGM.

## Community Pharmacy England James Wood:

The zoom recording and slides are attached below with the discussion that took place.



LPCs Sept 2023  
LLR.pdf

<https://us06web.zoom.us/rec/share/2B3pgYmtpzCI3tAN8zfTRwZyJ9asKkuLnTgNiFHFyUOc5Z7o18UxTGc6HxD8YU.O1LIPpqQoMm1DwvM>

Passcode:EdC1c!zs

## Chief Officer Report:

RO gave her report and no questions were raised.



Chief Officer Report  
Sept Report 2023.doc

## AGM Update:

The hotel Brooklynn has been secured the room can seat 30–60 people and we have room for stands – we have 16 contractors registered to attend. RO asked the committee to push the AGM through any channels they could. RO explained it will be a hybrid event and we plan to stream via social media.

We plan to have a sponsored speakers and then have them as a panel for a Q&A session.

- Sponsors confirmed: Nestle, a APBM company (Gareth is finalising) APBM to give training on the machine.
- Speakers Confirmed: Shared care records Laura and Sandra,
- Debra iEthico– TBC with committee after 1/9/2023
- RO confirmed there will be no main speaker as the focus will be on improving ROI and profit for contractors. Committee agreed– SK suggested asking a committee member to talk about monetary terms of the extended services and how we can help and toolkits available.
- RO confirmed AGM strap line and theme “***Building capacity and optimise revenue***”.
- SK raised Kaenect as a possible sponsor RO to investigate.

- SK also mentioned that instead of sponsorship from a APBM company we could see if they would offer an on the night discount to encourage contractors to attend RO to ask Gareth to investigate this option.

### CPPE Update Meera :

The CPPE slides and information is attached including the QR code for CPPE. We have asked if we can share CPPE posts on our social media.



What's new at CPPE  
September 2023.pdf



Autumn 2023 - CPPE  
East Midlands Newsle



CPPE workshops  
September to Decem



### Community Pharmacy Clinical Lead Paul Gilbert:

Slides from PG update. Strategy of pledges how do they line up with what we are doing.



LPC Slides Sept  
23.pptx

### Service Development Lead Vinay Mistry:

The committee agreed to add a standing agenda item of Locums to the agenda.



Vinay Service report  
Sept 2023.pptx

### Website and Social media Kate Blockley-Smith:

Website can be shared with ICB. Committee are pleased with the new website. Add the AGM stream to the website and social media stream.



Website and Social  
Media data Septembe

### CCA Update Viral Patel:

VP raised a query with RO regarding TAPR. RO presented slides from the Contractor Open House Surgery to provide an update and confirm all TAPR workstreams were now complete.

VP asked if the LPC had a mechanism to monitor PGDs that are due to expire. RO confirmed EHC county and city were updated this year. Can any contractors on the committee please update us on changes via RO/KBS we will also add to the deadline tracker.

Indemnity insurance for the committee agreed.

VP asked whether there was any feedback from CCA as all CCA committee members are Boots employees. RO confirmed she went back to CCA, Rob Severn, to check if anyone from Well/ or other multiple wanted to join the committee but CCA agreed the Boots representation.

### Treasurers Report Mo Bharuchi:

No questions raised on MB's report. The committee thanked MB for all his hard work and how much he has done for the CPL&R.



Treasurer's EOY  
report 2022-2023.docx



LPC AGM Approval  
of Financial Statements



Leicestershire &  
Rutland LPC - FS YE 3

### Kaenect Satyan Kotecha:

Platform to allow GP / practitioners to book in appointments at the pharmacy for advanced services including BP checks. The patient web app is live and can be used.

[https://knct.link/gp\\_referral](https://knct.link/gp_referral)

There is also a staging environment that can be used to book appointments at dummy pharmacies: <https://gt-stgblue.logifect.net/>

But Victor's post code should be used to specify the location: TN4 8JX.

[Simplified Healthcare Booking with Kaenect: Blood Pressure Checks & NHS Services Experience hassle-free appointment booking for blood pressure checks and a range of NHS services with the Kaenect system. Follow our tutorial to utilize the ... youtube.com](#)

### Chairs Report:

No questions raised. The committee thank AV for all his hard work



Chairs Report (email  
format).pdf

### Committee Vote:

A 2 minute talk was given by all committee members so that they could learn about key strengths before the vote. The committee vote took place, the table below shows votes for the executive committee SK had to leave before the vote executive committee cannot vote for themselves –

<b>Executive Committee</b>	<b>Contracts Committee</b>	<b>Governance Committee</b>	<b>HR Committee</b>	<b>Finance Committee</b>
Viral Patel <b>Chair – 8/10 Unanimous</b>	Rahul Patel	Kish Kotecha	Shoaib Haji	Altaf Vaiya Treasurer
Altaf Vaiya <b>Treasurer – 8/10 Unanimous</b>	Nadya Jethwa	Ron Gregson	Sezhad Alimahomed	Kish Kotecha
Satyan Kotecha <b>Vice Chair – 8/10 Unanimous</b>	Shoaib Haji		Ron Gregson	Nayen Chauhan

### AOB:

MB and new finance committee to meet and handover MB to stay as treasurer until end of September.

No other sub committee hand overs as they haven't had members. New sub-committees to report at committee every other month. Relevant CPE training and dates has been shared with the committee by RO.

Each sub committee to send a brief report for the exec every other month.

Meetings to continue every other month face to face. Reassess once the new committee is settled.