**Community Pharmacy Leicestershire & Rutland**

**Committee Meeting 20th June 2025**

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| **Present:**  Rajshri Owen (RO) Chief Officer  Satyan Kotecha (SK) – Vice Vice Chair & Independent Contractor  Altaf Vaiya (AV) – Treasurer & Independent Contractor  Shezad Alimahomed (SA)- CCA Representative  Rahul Patel (RP) – Independent & IPA member  Gareth McCauge (GM) – Service Support Facilitator  Ron Gregson (RG)- CCA Representative  Kate Blockley-Smith – Administrator  Viral Patel (VP) – Vice Chair & CCA Representative  Aadil Mitha- Independent Contractor  Kishan Kotecha (KK)- Independent Contractor  Vin Mistry- Service Development Lead | **Apologies:**  Shoaib Haji (SH)- Independent Contractor  Nadya Jethwa (NJ)- Independent Contractor  **Guests**  **Lindsey Fairbrother**- CPE Regional representative and independent contractor (Delayed due to locum issues)  **Paul Gilbert (PG)-**Clinical Lead LLR ICB  **Meera Joshi** - CPPE Regional Tutor and Education Supervisor – East Midlands |

**Meeting Minutes:**

**Welcome & Housekeeping**

The Chair opened the meeting and welcomed all attendees. The group was reminded of the core vision, mission, and values of Community Pharmacy Leicestershire & Rutland (CPL&R).

**Approval of Minutes for Meeting Held in April 2025**

The minutes of the April 2025 meeting were reviewed and approved by the committee. RP proposed the minutes and SA seconded.

**App Update**

App now available on playstore and IOS by the end of the month. App directly mirrors the website. RO will be the administrator and be able to send push notifications and see who has seen them. You can also create communication groups. Everyone on the app we will have access to the contact details. NHS email to register and Boots.

Roll out at the AGM QR code for the App for the launch.

**Regional CPPE Representative – Lindsay Fairbrother (LF)**

James Wood is currently off unwell. Update from Aprils meeting as meeting next week. April update CPCF and the future implementation, things like EHC essential service, we went through all of that as to where we are, what do we need to do to make it happen? What are the things that holding us back? obviously the economic view came out. We speak to people spending review has now happened and they said 29 billion for NHS. Pressure Survey needs filling in by as many people as possible LF asking for a free text box.

CPE email comes out 3 times a week make sure everyone is signed up. Margin explainer on the CPE website [Contract changes: Margin Explainer - Community Pharmacy England](https://cpe.org.uk/our-news/contract-changes-margin-explainer/)

PQS Audit is coming up, waiting on more information.

Service spec needed for branded genetics and what is the timeline. LF to find out more next week.

**Meera Joshi - CPPE Regional Tutor and Education Supervisor – East Midlands**

MJ presented what is new in CPPE: Slides attached in the committee folder.

**Chair’s Report**   
VP summarized the key points from the Chair’s report, highlighting the important events that have happened and are upcoming.

**Chief Officer’s Report – Rajshri Owen (RO)**

Rajshri Owen presented her report, focusing on upcoming events. Order only what you need, weight management event.

Attended events went well from the last report – menopause and controlled drugs all available on the website.

RO went through and highlighted workstreams.

**Service Development Lead – Vin Mistry (VM)**

Vin shared updates on his work report attached in the team’s folder. NMS and Blood pressure are going the right way. Contraception moving in the right direction. DMS may need a push VP new DMS info coming out soon.

**Community Pharmacy Clinical Lead LLR ICB – Paul Gilbert (PG)**

Paul Gilbert provided an update. ICB clustering with Northamptonshire, timeline and detail September and December.

PG gave current PCARP data overall positive data. Pharmacy First data 24% growth. GP minor illness CPL&R have grown 20%, system one with platform keeps being delayed. PG to draft an email for pharmacists to send asking for this.

**Service Facilitator – Gareth (GM)**

RO gave GM’s report no questions.

**Treasurer’s Report – Altaf (AV)**

AV gave his report no questions asked

**Digital Update**

RO presented – no questions

**AGM**

Sponsors – we have 9 sponsors currently. We will have a separate room to exhibit with the tea and coffee and pastries and will not be opening the main room. Titan main sponsor. Titan have offered to sponsor other events.

Tag line: Thrive to Survive

**AOB**

None Raised